IUPUI Request for Convert an Area Certificate to a Stand-Alone Certificate

School/Department submitting request: IU Fairbanks School of Public Health at IUPUI

Date: August 30, 2013

Certificate Name: Certificate in Public Health

Effective Date: Spring 2014

Benefit to Students includes: Currently available only in combination with a FSPH degree, converting the area certificate to stand-alone status significantly expands the availability of the Certificate in Public Health to students in other IUPUI programs. This certificate is closely aligned with the multiple undergraduate majors on this health sciences campus, such as Nursing, which are integrated with concepts of public health. The Certificate in Public Health can be used to supplement bachelor’s degrees in FSPH such as the BSPH in Community Health, the BSPH in Environmental Health Sciences and the BSHSM in Health Services Management. Additionally, the Certificate in Public Health continues to integrate well with other bachelor’s degrees on the IUPUI health sciences campus where concepts in public health are complementary to many health-related degrees.

Converting the certificate to stand-alone status also makes it available to current public health professionals throughout the state. Employment options are strengthened for any pre-clinical degree or pre-professional degree student who also earns the additional specialization via a Certificate in Public Health. With the certificate, students will continue to have the opportunity to specialize in either Health Services Management to strengthen preparation for health business management or specialize in Public Health core principles.

This Certificate in Public Health will also be an added benefit to current public health professionals throughout the state who may not have chosen to pursue an undergraduate degree but have been public health practitioners in the field without being credentialed in any way. With the newly invoked national requirement for accreditation of public health agencies, practitioner education standards are increasing and this certificate can support those needing to be credentialed in some way to meet accreditation standards in their local agencies.

Students can benefit from financial aid, and can earn a certificate that prepares them for entry level employment in health related positions.

Benefit to the School – stand-alone certificates can count toward credit hours and graduation headcounts for the school, allowing students to utilize financial aid. The FSPH has potential to market to a wider audience and increase enrollment and credit hours as students develop knowledge in public health in many health-related organizations.

Submitted by

Department Chair Signature: [Signature]

Name: Eric Wright, PhD

Date: August 30, 2013

Date of Approval by School’s Faculty: March 14, 2013

Dean Signature: [Signature]

Name: Paul Halsværen, DrPH, FACHE

Date: August 30, 2013
IUPUI Process for Adding Sub Plans to Majors

Sub plans within the Student Information System (SIS) are used to modify a plan (major).

Sub plans usually consist of a group of courses within a student’s major that represent a specialization or concentration within that major. By way of example, English might have a number of sub plans attached to the English BA -- Film Studies, Literature, Writing and Literacy. These are concentrations of specific courses and serve to further define the student’s English program of study.

Subplans for Reporting/Tracking (no academic review required)
Sub plans are generally used as a method to track student interest in each specific specialization or concentration. Sub plans requested for tracking purposes need no formal academic committee review. The academic unit official responsible for the academic structure within the SIS (degree programs, majors, minors, etc.) should simply submit a request for a sub plan(s) to the appropriate Office of the Registrar contact. While these sub plans are not printed on the students’ official transcript, they do appear on the other versions of the transcript for advising purposes.

Subplans with Official Transcript Notation (academic review required)
In addition to being used as a tracking mechanism, sub plans may be used to further describe a student’s major on the official transcript. As is the case with any notation to be reported on the official transcript, academic review and approval is required if the new sub plan request includes listing it on the official transcript. The procedure outlined below pertains to requests for sub-plans to be printed on the official University transcript.

1. Proposals for new sub plans will be initiated by the academic unit that owns the major.
2. Proposals shall be completed on an Academic Sub plan Request form and submitted to the Office of the Registrar
3. Registrar will present to the appropriate committee as listed below:

   For Undergraduate Sub Plans, proposals would be forwarded to the Academic Policy and Procedures Committee (APPC) for review and approval.

   For Graduate Sub Plans, proposals would be forwarded to the Graduate Office which will arrange for review by the Graduate Affairs Committee.

4. When approved by the appropriate committee as noted above, the request form will noted, new sub plans added to the SIS and school representative notified. If not approved, school representative will be notified.
School and Program:  
IU Fairbanks School of Public Health at IUPUI

Plan (Major):  
Certificate in Public Health

Proposed Sub Plan(s) descriptions (reflecting concentrations within the major noted above):

1. Health Administration

2. Population Health Science

Projected Date/Term of Implementation: Spring 2014

Is the Sub Plan a: (check one)

Concentration XX  Specialization ____  Track_____

Is this track, specialization, or concentration a new addition to the curriculum?

Since the Certificate in Public Health moved from SPEA to Public Health, FSPH created two concentrations to take advantage of school resources and have taught them for a number of years. While these concentrations have not previously been recognized with separate codes, with the move to a stand-alone credential, the school wishes to add that area of focus on the student's transcript.

What is the rationale for printing this sub plan on the official transcript? How does the subplan assist in defining the major? What is the academic relationship to the degree being conferred?

As a free-standing certificate, the program will now be available to a much broader population, including students in other IUPUI schools as well as to individuals who seek this level of credential. Having the sub-plans recorded with make it easier for graduates to explain their area of focused study to employers and others. Students earning a Certificate in Public Health may focus their concentration in one of two areas: 1) Health Administration, a curriculum focused on health administration courses for those performing or seeking to perform the administrative functions of public health or healthcare organizations or 2) Population Health Science, a curriculum focused on the five core areas of public health: Epidemiology, Health Policy and Management, Social and Behavioral Science, Biostatistics for Public Health, and Environmental Health Science. These sub plans will assist in distinguishing unique areas of academic concentration within the field of public health and health administration.

List the major topics and/or curriculum of the sub plan.

These existing curricula include courses: 1) Health Systems Administration, Health Finance and Budgeting, Mgt. of Health Services Organizations, Health Care Economics, Chronic and Long Term Care Administration, Health Care Marketing, Legal Aspects of Healthcare Administration, Global Public Health, Human Resources in Healthcare. 2) Introduction to Biostatistics in Public Health, Contemporary Healthcare Issues, Environmental Health Science, Principles of Epidemiology, Health Systems Administration, Community Health.

Sub plan Request Submitted By (School):

Name: Sara M. Johnson  
Title: Director of Undergraduate Programs  
Date: 8/30/13  
Dept/School: Fairbanks SPH

Dean Signature  
Date: _______________________

Once complete, forward to the Office of the Registrar, CA 113

Sub plan request reviewed/approved by:

Committee Name:  
Date: _______________________

Added to SIS  
Date: _______________________
Richard M. Fairbanks
School of Public Health
Certificate Program Checklist

CERTIFICATE IN PUBLIC HEALTH

The certificate in Public Health includes two areas of concentration: Health Administration and Population Health Science. The certificate is designed to provide students in these emphasis areas with an overview of each area followed by more focused study in areas basic to each field.

The Health Administration option is designed for students interested in learning more about the administrative functions of public health or healthcare organizations. Completing the Certificate in Public Health-Health Administration will help prepare graduates new to these fields for entry-level work in such organizations as well as provide additional skills to current public health professionals interested in career development. Students in the health administration option will complete survey courses in health systems administration and finance, a management skills course, and three courses from a list including applications in advanced finance, human resources, economics, strategic planning, policy, marketing, and law.

The Population Health Science option is designed for students interested in learning more about the core areas of study in Public Health related to Population Health and integration of those concepts with various areas of discipline in healthcare and public health delivery systems. Completing the Certificate in Public Health-Population Health Science will help prepare graduates new to these fields for entry-level work in such organizations as well as provide additional skills to current public health professionals interested in career development. Students in the Population Health Science option will complete a survey course in contemporary health issues and additional courses that cover the five disciplinary areas of public health.

ELIGIBILITY AND APPLICATION PROCEDURE

1. Students who successfully complete the requirements for the certificate will have this credential added to their official transcript. A printed certificate resembling a diploma is awarded upon graduation.

2. Public Health students majoring in Environmental Health Science, Health Services Management, or Community Health are not eligible for the public health certificate in the same area as their major.

3. Students must declare their intention to graduate with the certificate by completing an application, which is available online at www.pbhealth.iupui.edu or at the Fairbanks School of Public Health, 714 N. Senate Avenue, EF 200. Students may also contact the Undergraduate Academic Advisor at 317-278-0753 for the application or if they have questions.

GENERAL REQUIREMENTS

1. A minimum of 18 credit hours.

2. A minimum cumulative grade point average of 2.5.
HEALTH ADMINISTRATION OPTION

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<th>Title</th>
<th>Credit</th>
<th>Grade</th>
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<td>Health Systems Administration P: PBHL-H120</td>
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<td>PBHL-H</td>
<td>352</td>
<td>Health Finance and Budgeting P: PBHL-H 200, BUS-A 200 or BUS-A 201</td>
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<td>PBHL-H</td>
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<td>Management of Health Services Organizations</td>
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Each of the following courses, 9 credit hours:

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<td>Health Care Economics</td>
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<td>Human Resources in Healthcare</td>
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<td>PBHL-H</td>
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<td>Chronic and Long Term Care Administration</td>
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<td>PBHL-H</td>
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<td>Health Care Marketing</td>
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<td>PBHL-H</td>
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<td>Legal Aspects of Health Care Administration</td>
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<td>PBHL-H</td>
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<td>Global Public Health</td>
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<td>PBHL-P</td>
<td>400</td>
<td>Topics in Public Health: With Advisor Approval</td>
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POPULATION HEALTH SCIENCE OPTION

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<td>PBHL-B</td>
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<td>Introduction to Biostatistics in Public Health</td>
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<td>PBHL-A</td>
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<td>Environmental Health Science</td>
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<td>Principles of Epidemiology</td>
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<td>PBHL-P</td>
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<td>Community Health</td>
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