Procedures for Review of Individuals Suspected of Dishonesty during the Application Process

Background
The undergraduate application process requires the applicant to acknowledge that all statements on the application are correct and complete and that withholding pertinent information or giving false information will make the applicant ineligible for admission, or subject to cancellation of admission if admission has been granted, or dismissal if enrolled.

General Policy Statement
Individuals who are applicants to IUPUI are subject to the review and adjudication of the Office of Undergraduate Admissions or the Office of International Affairs. If the distance from campus precludes an in-person interview, a written explanation will be sufficient. (All Office of International Affairs cases will be handled by the Associate Director of International Admissions in consultation with Director of Admissions.)

Individuals who have enrolled or have been on campus for the purpose of being enrolled are considered IUPUI students and are subject to disciplinary procedures under the Code of Student Rights, Responsibilities, and Conduct.

The following are examples of the procedures that would be used in different sets of circumstances.

1. **Not all colleges attended are listed due to an oversight or misunderstanding.**
The student will be required to provide the missing transcripts. No further action required. Failure to provide the transcript will result in the student being placed on a checklist to prevent subsequent enrollment until the transcript is provided.

2. **A college attended is not listed with an apparent intention to mislead.**
The applicant will be asked to provide both an in-person and bring a written explanation to the Director of Admissions who will determine admissibility.

   If the explanation and investigation reveals that the applicant has intentionally omitted an institution from the application, the individual must provide an official transcript from that institution.

   In cases where an individual owes money and an official transcript will not be released, the individual will not be considered for admission until an official transcript can be provided.
If the official transcript reveals a GPA below a 2.0, admission to IUPUI will be deferred for two semesters.
• Summer sessions will not count as a semester for this purpose.
• Note: Admission of transfer students with a GPA below 2.0 is deferred for one full semester; for a deliberate omission, the penalty is doubled.
If the transcript reveals a GPA above a 2.0, the admission will be deferred for one semester.

3. Fraudulent or falsified credential (e.g., transcript, letters of recommendation) is provided.

The individual will be asked to provide both an in-person and a written explanation at a meeting with the Director of Admissions. If the explanation and investigation reveal that the individual has provided falsified documents, the individual will not be allowed to attend the University.

4. Fraudulent letter of acceptance is provided by the applicant to a third party.

If the falsified admission letters to employers, scholarship committees and other offices, agencies or individuals are discovered prior to enrollment at IUPUI, the Director of Admissions determines the admissibility of the individual.

The individual will be asked to provide both an in-person and bring a written explanation at a meeting with the Director of Admissions.

If the explanation and investigation reveal that the individual has created a falsified letter of acceptance, the individual will not be allowed to attend IUPUI for a period of three years.

Any appeal of a decision made by the Director of Undergraduate Admissions will be to the Associate Vice Chancellor for Student Services for a final determination. No additional appeal steps are provided.

PROCEDURES FOR INDIVIDUALS WHO HAVE ENROLLED AT IUPUI
Individuals who have enrolled or have been on campus for the purpose of being enrolled are considered IUPUI students and are subject to disciplinary procedures under the Code of Student Rights, Responsibilities, and Conduct (http://life.iupui.edu/dos/code.htm) http://life.iupui.edu/dos/code.htm
• Part II.B.1 (page 29) “…giving to a university official information known to be false”.
• Part IV.D. 2.b. (page 46) ”A report that a student has committed an act of personal misconduct will be submitted in writing by the Director of Admissions to the Dean of Students.”
• Part IV.A.2.a. (page 33) “The Dean of Students has the authority to initiate disciplinary proceedings against individual students in all cases involving allegations of personal misconduct”

Appeal – Informal hearing (Dean of Students), Formal Hearing (Hearing Commission), Appeal (Review Board)

This policy was approved by APPC May meeting 2002.