Graduate Recruitment Council  
Minutes - July 29, 2005  
2:00p.m., AO 103


Staff: Dswanda Jones.

Welcome – Dr. Johnson
Thanked everyone for attending and is hoping to bring all graduate and professional schools, departments, and programs together to focus our collaborative efforts. We are looking forward to bringing our collective expertise in graduate and professional programs recruitment efforts at IUPUI. Any comments/concerns please email Dr. Johnson at gwjohnso@iupui.edu.

Charge to Graduate Recruitment Council – Dr. Queener
Dr. Queener was unable to attend due to a prior appointment. She provided the council with a charge.

Purpose of Council
We have to be more deliberate and more purposeful in our graduate recruitment and retention efforts. The Graduate Office does cross-campus recruiting we go out to events and find ten other IUPUI faculty/recruiters there as well. Our purpose here is to find a way to coordinate our efforts to make sure we do not have duplication of services.

Strategic Plan
Dr. Johnson asked the group to complete strategic plan and to return it to her by September 30th. The plan is to assist in recruiting efforts by compiling information on our Recruitment and Retention efforts. The Graduate Office will take this information and create a report/grants for possible internal and external funding for graduate students.

Discussion Items
Dr. Johnson asked the group if they felt the Graduate Recruitment Council was something they could use and benefit from. The consensus was that it was definitely worth trying and long over due. An advantage of this group will be that our individual programs can cross connect with other programs. Sharing information will help the recruitment personnel is each school/department more aware of the other programs.

Mark Grove suggested linking websites as much as possible to ensure that information gets to all.
Dr. Johnson stressed that the Graduate Recruitment Council does not replace the Enrollment Management Council; instead it speaks to issues related Graduate Recruitment and Retention.

The group shared the procedures they use that have been most effective to them with regards to their recruiting efforts and their concerns with not doing enough.

The Graduate Office will act as a liaison for coordinating and sharing recruiting information. It was agreed that all recruiters will send their intended schedules to Dswana Jones (dswjones@iupui.edu) for posting to the Graduate Office website for all to view. She will maintain and update the information as well as the Graduate Recruitment Council ListServ to allow easier contact with all recruiters. Anyone that would like to be a part of the ListServ should contact Ms. Jones.

Dr. Johnson asked the group to consider an ideal time to have the Graduate Student Visitation Day. (Formerly – the Minority Student Visitation Day) In the past it was held in February with the Graduate Office offering funds to schools/departments to visit the IUPUI campus.

**Meeting Adjourned: 3:30pm**

**Next Meeting: TBD**